

Questions for “Getting to know your clients” for tax return purposes.

- 1) Any change to your home address?
- 2) Any name changes?
- 3) Has your marital status changed?
- 4) Any dependents to add or remove?
- 5) Any additional W2's than what you have given to me?
- 6) Any additional income such as tips, dependent care benefits, employer provided adoption benefits, scholarship and fellowship grants not reported on your W2, excess elective deferrals, or corrective distributions from a retirement plan?
- 7) Did you receive a refund, credit, or offset of state or local income in the previous tax year?
- 8) Did you itemize last year?
- 9) Did you receive any alimony? Pay any alimony?
- 10) Did you sell or exchange any assets used in a trade or a business?
- 11) Did you make any nondeductible contributions to your IRA?
- 12) Did you contribute with after tax dollars to a pension or annuity?
- 13) Did you receive any workers compensation last year?
- 14) Do you need to report any other income such as jury duty, prizes or awards, Alaska permanent fund dividends, income from rental of personal property if you engaged in the rental for profit but were not in the business of renting such property, taxable distributions from a Coverdell Education Savings plan, taxable distribution from an HAS or taxable income from an ABLE account?
- 15) Are you an educator?
- 16) Do you have any student loan interest/deductions?
- 17) Are you totally blind and born before January 2, 1953?
- 18) Do you have any child and dependent care expenses?
- 19) Did you or do you have any educational expenses?
- 20) Did you make any contributions to your pension/retirement plans?
- 21) Do you have any qualified solar electric property or solar water heating property for use in your home located in the U.S.?
- 22) Did you have any household employees such as caregivers, maids, lawn care, etc.?
- 23) Do you have to repay a first-time homebuyers credit repayment?
- 24) Did you make any federal income estimated tax payments last year?
- 25) Did you make any state estimated tax payments?
- 26) Have you received any correspondence from the IRS?
- 27) Anything else I need to know about your current tax situation?
- 28) If you receive a refund do you want to do direct deposit in a checking or savings account, have the amount applied to next years taxes, deposited into an IRA, or request a deposit of your refund or part of it to a TreasuryDirect online account to buy U.S. Treasury marketable securities?
- 29) Will anyone other than the names on the tax return sign the return?
- 30) Do you have a copy of the POA?
- 31) What is your email address?

- 32) Did you have health insurance for the full year?
- 33) Do you have the health insurance form(s) that verify this information?
- 34) Is/are your drivers license up to date in my file?
- 35) Social Security card on file?
- 36) Any charitable deductions in the form of cash or clothing? Did you keep count if in clothing?
- 37) Any work-related expenses that we need to claim? Union dues? Safety deposit box?
- 38) Any personal property taxes paid last year?
- 39) Any medical costs, co-pays, deductibles, dentists, eye doctors, etc.?
- 40) Any medical miles to claim? Do you have documentation for this expense?
- 41) Will you be paying cash, check, debit/credit card, or have fees withheld?
- 42) Did you sign your endorsement letter and return it to me?
- 43) Can you provide written documentation to substantiate eligibility for and the amount of credits claimed on your tax return if this return is selected for an audit?
- 44) Have you had an credits, such as EITC, CTC/ACTC, or the AOTC denied before?